

Acts of Grace Bible College & Theological Seminary

“Cultivating Excellence”



2024-2025 STUDENT CATALOG

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ACTS OF GRACE BIBLE COLLEGE & THEOLOGICAL SEMINARY

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Acts of Grace Bible College & Theological Seminary **Staff**

Dr. Jimell D. Roberts Ph.D., President/CEO

Dr. Clinton Hardy D.Theo., Professor/ G.E.D. Director

Dr. Cecilia Hardy D.Min., Adjunct Professor G.E.D. Program

Stephany Holloman M.Div., Adjunct Professor G.E.D. Program

Mr. Terrell Wiggins MS.Theo., Adjunct Professor

Ms. Tiffany Wright MS.M., Professor

Ms. Jacque Morton M.A., Executive Director of Admissions

Dr. Victoria Harris D. Theo., Administrative Director

Mr. Frederick Ferguson, Admissions/ Graduation Department

Mrs. Tre'Disa Luke, Administrative Assistant

Dr. Patricia Parker D.Theo., Academic Department

Mrs. Barbara Adams B.A., Academic Department

Mr. Andre Leaphart D.Theo., Department of Advisory

Mr. Marcus A. White B.A., Treasurer

Ms. Denise Howard B.CC., Finance Department

EXEMPTION

Acts of Grace Bible College & Theological Seminary is a religious institution exempt from state regulation and oversight in the Commonwealth of Virginia.

NON-DISCRIMINATION POLICY

Acts of Grace Bible College & Theological Seminary does not discriminate on the basis of race, color, national or ethnic origin, gender, religious or denominational background, or physical handicap. Every student is admitted to the same programs, and is allowed the same rights, privileges, and honors.

DOCTRINAL STATEMENT

1. We believe in the sovereign trinity of God. God the Father, God the Son, God the Holy Spirit.
2. We believe the Bible to be the infallible word of God according to bibliology in the apostolic faith doctrine; This was taught by the disciples and written by Holy men of God, as they were inspired by the Spirit of God.
3. We believe in the salvation of Jesus Christ through the sacrifice on the cross; If you believe in your heart and confess with your mouth the Lord Jesus you shall be saved Romans 10:9.
4. We believe in water baptism by immersion and circumcision of the heart, in the name of the Lord Jesus Christ for the remission of sin.
5. We believe in the baptism and the New Testament indwelling of the Holy spirit with signs and wonders following the believer.
6. We believe in the gifts of the Holy spirit and the Ascension ministry that He gave some Apostles, Prophets, Evangelists, Pastors, and teachers for the work of the ministry, and maturing of His people.
7. We believe in the soon return of God for the redemption of mankind and the rapture of His church.
8. And the things that you have heard me teach in the presence of many other witnesses entrust to reliable people who will also be qualified to teach others.
2 Timothy 2:2

OUR MISSION

The mission of this Ascension gift ministry institution is to biblically mentor, equip, and release those who are willing to accept the CHALLENGE of advancement and excellence in the Kingdom of God. AGBC&TS is an institute without walls, proclaiming the world as our classroom. Dedicated to providing students with quality and affordable education programs to be effective in Christian service and commissioned to reach the world for the cause of the Lord Jesus Christ.

It is our goal to provide sound Biblical instruction for advancement and excellence in ministry. We are committed to TOUCHING NATIONS and EVANGELIZING THE WORLD by equipping and training men and women called into the Gospel ministry and Christian service to serve in EXCELLENCE in their area of ministry, such as Apostle, Prophet, Pastor, Teacher, Evangelist, Missionary, Church Administration, Church Education, Christian therapy and Church ministry work. We will endeavor to cultivate, mentor and educate those who are called into the service of our Lord in a variety of Christian fields and ministries to bring manifestation to the "Great Commission of the 21st Century body of Christ.

AGBC&TS was founded by **Dr. Jimell D. Roberts** a nonprofit 501(c3) religious organization operating under foreign corporate status in the state of Virginia.

Through **AGBC&TS**, we intend to educate all students and the knowledge gained over years of service and experience is used to help fulfill the degree program entered. All documented learning and experiences are assessed and compared to the requirements of the degree program selected. In some cases, this alone may satisfy the credit requirements of the selected degree program. However, depending upon the degree level, all students will need to do a Senior Paper, a Master's Thesis, or a Doctoral Dissertation.

All of this may be completed in a much shorter time and at a fraction of the cost than it would at many of the larger colleges and universities. Based upon available scholarships and discounts, tuitions may vary. Perhaps, one of our other services or programs may be what you're looking for. If not, perhaps we may be of service in helping you find the right institution.

THE APPLICATION PROCESS

When submitting or mailing your application, you will also need to supply the following items:

- Completed application
- 2 forms of I.D. (ex: driver's license & social security card)
- A brief biography listing all Christian and secular accomplishments.
- Copies of all degrees, transcripts, certificates, and other documentation.

Upon receipt of your application form and the other requested items, they will be assessed and compared with the requirements necessary to complete the degree program selected. Any gaps will need to be filled in. A fee of 50.00 must accompany the application.

TRANSFER OF CREDITS

AGBC&TS will accept credits earned at any recognized university, college, or institution, if appropriate to the desired degree program. You will need to submit transcripts and/or records of classes taken. Unofficial/ official copies of transcripts are acceptable for purposes of the application and are required before credit is granted toward the degree or certificate. The transferring of credit hours must be associated with the classes that are offered at AGBC in order to be considered. To send transcripts to another institution, there may be an administration fee.

ACCEPTANCE OF DEGREES

The value of any college degree is subjective; depending upon many circumstances, conditions and needs. Most universities, colleges, institutions, agencies, etc., have their own specific criteria as to the recognition and acceptability of transferred credits. Therefore, if a student is going to transfer credits, they would need to direct their questions to those institutions, or agencies as to the acceptance of credits.

ACADEMIC POLICIES

AGBC&TS reserves the right to immediately suspend or terminate a degree candidate for the following reasons:

- * Inappropriate /Non-Christian behavior (by discretion of President)
- Falsification of records or work submitted for evaluation / assessment.
- Falsification of information to gain a discount, scholarship, or grant
- Plagiarism
- Nonpayment of tuition
- Non communication (one year of no response to inquiries)
- Use of the **AGBC&TS** degree and transcript for fraudulent purposes

STUDENT RECORDS / PRIVACY ACT

Student records, other than name, date of enrollment, degree program, and date of graduation, will not be released to a third party without the student's written permission. This also includes any government officials or organizations unless they have a warrant to do so.

TAX DEDUCTION FOR COURSES FEE

Treasury Regulation:

1.162-5 Expenses for Education

(a) General Rule. Expenditures made by an individual for education, including research undertaken as part of this educational program [with certain exceptions] are deductible as ordinary and necessary business expenses [even though the education led to a degree] if the education...

(1) Maintains or improves skills required by the individual in his employment or other trade or business, or

(2) Meets the express requirements of the individual's employer, or the requirements of applicable law or regulations, imposed as a condition to the retention by the individual of an established employment relationship, status, or rate of compensation.

For further information, please contact your local IRS office.

HOW CREDIT IS EARNED

All credit earned at **AGBC&TS** is based upon quarterly credit. Each certificate, diploma, degree, and major, at each level, has a required core curriculum, and a required number of degree majors and elective courses. These can be found on pages 15 through 20.

Some of the methods used to obtain credits include, but are not limited to, the following (this applies to both classroom and correspondence students):

- Transcript courses from other colleges, universities, and institutions.
- Certificates and licenses.
- Credit by examination (CLEP, PEP, ACT).
- Workshops, seminars, training programs, counseling programs, AA programs, etc.
- Prior learning experiences arising from nontraditional means in living, working, and professional environments.
- Correspondence courses.

TUITION

Unlike most institutions of higher education, **AGBC&TS** does not charge by the credit. Instead, there is a flat fee charged for each degree level. There are no hidden costs or unnecessary add-ons. **Fees are subject to change.*

The tuition for each certificate and diploma program is as follows for 2024-2025:

GED Program	Tuition \$500.00	Grad Fee Included
Certificates	Tuition \$500.00	Grad Fee \$150.00
Continued Ed. Units	Tuition \$500.00	Grad Fee \$150.00

The tuition, registration, book fee, and graduation fee for each degree level is as follows:

Associate's	Tuition \$1200	Graduation Fee \$250
Bachelor's	Tuition \$2600	Graduation Fee \$275
Master's	Tuition \$3700	Graduation Fee \$300
Master's II	Tuition \$2400	Graduation Fee \$300
Doctorate	Tuition \$4000	Graduation Fee \$500
S.L. Doctorate	Tuition \$4400	Graduation Fee \$500

For those who cannot pay the entire tuition in one payment, let us know. Very affordable no interest payment plans can be arranged. Monthly payments are available with special request! If monthly payments are not received within a 15-day period after the due date and without proper communication via finance team, could result in registration hold, transcript hold, graduation hold, class schedule cancelation, or student benefits. If you're having financial difficulties, you can reach out to a student services representative about other options.

- * **GED programs for those who do not have a high school diploma.**
- * **Certificate programs in Christian counseling and Ministry preparation.**
- * **All unpaid balances must be paid in full or arranged in order to reapply.**
- * **Honorary Doctorate for those interested starting at a donation of \$1000.**
- * **Grad fees will be charged even if you decide not to participate in graduation.**

REFUND POLICY

* Note – All tuitions are considered as a financial seed sowed to promote non-traditional accredited Christian Education. Full refunds are available only after the first week of class. Students are required to pay all, or a portion, of their tuition and fees for any registered course unless enrollment is officially cancelled prior to the start of classes. If a student does cancel prior to the start of classes, 100% of tuition and fees paid will be refunded.

All academic program requirements and financial obligations must be met before any certificate, diploma, or degree will be awarded. A student may withdraw from a certificate, diploma or degree program at any time. However, we request that the intent be confirmed in writing.

Withdrawal or cancellation occurs on the calendar day that the withdrawal is requested by email or in person with an admin of the office. The school provides a pro-rated refund for students withdrawing within the first four weeks of classes during the fall and spring semesters. (i.e.)

Before Classes Begin- 100%

Withdraw During 1st Week- 90%

Withdraw During 2nd Week- 75%

Withdraw During 3rd Week- 50%

Withdraw During 4th Week- 25%

Withdraw After 4th Week- 0%

ADMISSION REQUIREMENTS

**GED PROGRAMS ARE NOW AVAILABLE
CERTIFICATE AND DIPLOMA PROGRAMS**

ASSOCIATE DEGREE PROGRAMS

For admission into the Associate's program, a candidate is required to have a high school diploma, a GED, or equivalent (22) high school credit units, or at the discretion of **AGBC&TS**.

BACHELOR'S DEGREE PROGRAMS

To enroll in the Bachelor's degree program, an Associate's degree, the completion of sixty (60) credits, or its equivalent is required.

MASTERS PROGRAM

Entrance into the Master's degree program requires a Bachelor's degree, the completion of 120 credits, or its equivalent.

DOCTORAL DEGREE PROGRAMS

For admission into the Doctoral degree program, a candidate must have a master's degree, the completion of at least 30 graduate level credits, or its equivalent.

SECOND LEVEL DOCTORATE DEGREE PROGRAM

For admission into the Second Level Doctoral program, a candidate must have a Doctoral degree, the completion of 30-45 graduate level credits, or its equivalent.

SENIOR PAPER, THESIS, AND DISSERTATION

Two copies of each senior paper, thesis, and/or dissertation will be required from the student. One copy will become the property of the school, and the other copy becomes the property of the student and will be returned after grading.

Senior Paper: Must be at least 10,000 words in length (app. 50 pages).

Master's Thesis: Must be at least 30,000 words in length (app. 100-120 pages).

Doctoral Dissertation: Must be at least 40,000 words in length (app. 160-200 pages).

Second Doctoral Dissertation: Must be at least 50,000 words in length (app. 200+ pages)

All subject topics must first be approved. For guidelines on writing a Senior Paper, a master's Thesis, or a Doctoral Dissertation, professors will send when paper is assigned or please let us know and we will send them to you.

CERTIFICATES, DIPLOMAS, AND DEGREES OFFERED

CERTIFICATE

Certificate in Administration
Certificate in Biblical Studies
Certificate in Sacred Music
Certificate in Prophetic Symposium/ Forum

DIPLOMA

Diploma in Biblical Studies
General Education
Ministry Preparation

ASSOCIATE DEGREES

Associate of Biblical Studies
Associates in Church Administration

BACHELOR DEGREES

Bachelor of Christian Counseling
Bachelor of Ministry
Bachelor of Sacred Music
Bachelor of Theology

MASTER (1 OR 2) DEGREES

Master of Christian Counseling
Master of Clinical Literature
Master of Divinity (M.Div.)
Master of Ministry
Master of Sacred Music

DOCTORAL DEGREES

Doctor of Christian Counseling
Doctor of Divinity
Doctor of Ministry
Doctor of Theology

DOCTORAL (Second Level)

Offered in:

Christian Counseling
Ministry
Religious Studies

WHAT THE MAJORS ARE ALL ABOUT

BIBLICAL STUDIES

The field of Biblical studies examines the major Scriptural themes and the main topics of the Sacred Scriptures. Also examined are the various doctrines of the Word of God; that which is devoted to the fundamental beliefs of the Holy Bible.

CHRISTIAN COUNSELING

Christian counseling examines the use of Christian and Biblical truths in counseling. The goals and techniques used to reach those goals are examined, as well as the differences between secular and Christian counseling.

DIVINITY

The Courses of Divinity explores the very nature of God, His sovereignty, Deity, and the ministry of the many divine encounters in the study of religion, as the systematic and spirituality of Theology and the scriptures are given to the student.

MINISTRY

The study of the ministry pertains to the work of the Lord, His church and the service provided to the people. Also covered is the training in the performance, duties, and responsibilities that come with being a member of the clergy and laity.

SACRED MUSIC

This major is in the art of music to prepare students as directors, composers and conductors for verbal and non-verbal communication skills, musical/ liturgical knowledge, a generosity of spiritual, systematic and philosophical things that aide in leading and engaging others in the dedication to maintaining the integrity of music authenticity. These courses are also concentrating in the sacredness of music development, tradition, and preparation of students for work in various denominations and professional platforms as they study both modern and historical liturgical traditions to enhance the work and discipline of sacred music.

LEADERSHIP

The courses of leadership assist in the development and cultivation of leadership skill in the student.

The time spent in these classes targets the grand awakening of a great leader evolving in excellence.

Academic Degree programs & Classes

CERTIFICATE PROGRAM IN BIBLICAL STUDIES

Prayers That Heal
Old Testament Survey 1
New Testament Survey 1
Hermeneutics
Personal Evangelism

DIPLOMA IN BIBLICAL STUDIES

Principles of the Kingdom
Theology 1&2
New Testament Survey 2
Old Testament Survey 2
Ministry of Holy Spirit
Developing a Biblical Worldview

ASSOCIATE DEGREE IN BIBLICAL STUDIES

History Of The Old Testament
Survey Of The New Testament
Intercessory Prayer
Four Gospels
Church History
Strategies of Prayer
Church Triumphant
Feasts Of Jehovah
Church Government
Introduction To Prophetic
Romans
Soul Winning
Minor Prophets
Major Prophets

BACHELOR'S DEGREE IN THEOLOGY

All Bachelor degree programs require the same courses as required in the Associate's program, and the following courses. The required total amount of credits listed is inclusive of the 60 credits from the Associate's degree. All Bachelor degree candidates are required to do a Senior Paper.

COURSES

Teachings of Jesus
Ministry of Holy Spirit
Poetry Books
The Pentateuch
The Epistles
Christian Ethics
Revelations
Soul Winning
Understanding Faith
Counseling 1
New Testament Survey 2
Old Testament Survey 2
Developing A Biblical World View
Developing The Leader In You
Full Gospel Fundamentals

MASTER DEGREE IN THEOLOGY

All Master degree candidates are required to do a Master's Thesis.

Kingdom Living
Attributes Of God
Counseled By God
Homiletics
Biblical Research Methods
Theology 1
Theology 2

DOCTORAL DEGREE PROGRAMS

The required total amount of credits listed here is inclusive of credits from the Master's degree. All Doctoral degree candidates are required to do a Doctoral Dissertation.

BIBLICAL STUDIES

60 credits of degree major courses Required Total: 90
credits

CHRISTIAN COUNSELING

40 credits of degree major courses
200 hour Christian Counseling Practicum (20 credits)
Required Total: 90

MINISTRY

30 credits of degree major courses.
60 credits of elective or degree major courses Required Total: 90
credits

DOCTORAL (SECOND LEVEL) DEGREE PROGRAMS

BIBLICAL STUDIES, CHRISTIAN COUNSELING, LEADERSHIP, MINISTRY, THEOLOGY, DIVINITY.

The required amount of credits for a Doctor of (Second Level) degree is 115 credits. All credits earned above the Master's degree level must be in the degree major. All credits are inclusive of credits from the Master's degree. All Doctor (Second Level) degree candidates are required to do a Doctoral Dissertation. All those majoring in Christian Counseling must do a 200-hour Counseling Practicum worth 20 credits of those required for this degree.

Course Listing

APOLOGETICS:

Introduction to Apologetics
Apologetics 1
Introduction to the Cults
Introduction to the New Age Religion
Apologetics 2
Cults
Secular Apologetics

BIBLICAL LANGUAGES:

Introduction to New Testament Greek
Introduction to Biblical Hebrew
New Testament Greek 1
Old Testament Hebrew 1

BIBLICAL STUDIES:

Biblical Introduction
New Testament Survey 1
Old Testament Survey 1
The Fruit and Gifts of the Holy Spirit
Biblical Hermeneutics
Tabernacle Typology
New Testament Survey 2
Old Testament Survey 2
Pauline Epistles
Acts of The Apostles
Major Prophets
The Holy Spirit
Healing
Repentance
The Book of Hebrews
Prayer and Fasting
The Book of Revelation
Full Gospel Fundamentals 1
Full Gospel Fundamentals 2
Full Gospel Fundamentals 3
Bible 1
Bible 2

Bible 3

Eschatology 1

Eschatology 2

Messianic Prophecies and Their Fulfillment

CHRISTIAN COUNSELING:

Introduction to Christian Counseling

Appraisal evaluation & diagnostic procedures

Biblical Counseling 2

Biblical Counseling 3

Counseling and The Law

Christian Marriage Counseling

Christian philosophy: Theory & psychotherapy

Effective teaching: Identity, function & Ethics

Human growth & spiritual development

Introduction to Cult Exit Counseling

Marriage and family systems counseling

Biblical Counseling: Psychotherapy techniques

Philosophy of religion: Multicultural counseling

The Family Unit: Treatment of addictive disorder

Cult Exit Counseling 1

Cult Exit Counseling 2

Christian Spiritual Formation

CHRISTIAN EDUCATION:

Introduction to Christian Education

Effective Teaching

The law & your legal right as a Christian

Christian Education 1

Christian Education 2

Christian Education 3

CHRISTIAN PHILOSOPHY:

Introduction to Christian Philosophy

Philosophy of Religion

Christian Philosophy: Abnormal behavior psych

Christian Philosophy & Education research

History of Philosophy

Faith and Reason

CHURCH ADMINISTRATION:

Computer Technology

Church Accounting

Church management systems

Internal Communications

Introduction to Church Administration

Financing & the Kingdom of God

Principles of Church Administration 1

Principles of Church Administration 2

Ministry Administration 1

Ministry Administration 2

Ministry Administration 3

EVANGELISM:

Basic Evangelism

Personal Evangelism

Youth Evangelism

Prison Evangelism

HISTORY OF CHRISTIANITY:

History of Christianity 1

History of Christianity 2

History of Christianity in America

History of Christianity in the Communist World

MINISTRY:

Introduction to the Ministry

The Lay Ministry

Ethics

Ministry Planning and Goal Setting

Youth Ministry

Prison Ministry

Homiletics 1

Ministry 1

Ministry Internship

PASTORAL COUNSELING:

Introduction to Pastoral Counseling

Christian Marriage Counseling 1

Christian Marriage Counseling 2

The Family Unit: What's Really Going On

Christian Marriage Counseling 3

Christian Marriage Counseling 4

Cult Exit Counseling 1

Cult Exit Counseling 2

Christian Spiritual Formation

RELIGIOUS LITERATURE:

Introduction to Religious Literature

Christian Literature

THEOLOGY:

Introduction to Theology

The Trinity

Bible Doctrines 1

The Fruit and Gifts of the Holy Spirit

Dispensational Truths

Tabernacle Typology

The History of Redemption

Bible Doctrines 2

New Testament Theology 1

New Testament Theology 2

Angels

Sin

The Church

Hell

The Holy Spirit Salvation

Christ's Resurrection

Comparative Religions

Eschatology 1

Eschatology 2

